



DEPARTMENT OF HEALTH
CHILD AND ADOLESCENT MENTAL HEALTH DIVISION

**Written Questions and Answers
Relating to the Request for Proposal (RFP)
Number HTH 460-05-01
For the Multidimensional Treatment Foster
Home (MTFC) Program**

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Questions and Answers

Introduction

The following relates to written questions and answers from bidders interested in responding to RFP No. HTH 460-05-01 Multidimensional Treatment Foster Care service on Oahu and Hawaii.

Question	Answer
1. Are the statements and questions in Section 2 of the RFP meant to be answered separately or as part of an overall answer to the more specific questions and requirements clearly outlined in Section 4 (proposal evaluation)?	1. Section 3 of the RFP, "Proposal Application Instructions," should be used as a guide in writing a proposal application.
2. Is the assumption that all the topics outlined in Section 2 are subsumed in the proposal evaluation criteria outlined in Section 4? In Section 2 meant as a roadmap for the proposal evaluation as outlined in Section 4?	2. Section 2, 3, and 4 of the RFP are interconnected and should be read thoroughly. Also refer to the answer to question 1 above.
3. Can the applying agency subcontract with another agency in order to assemble a full range of qualifications and resources to meet the requirements of the RFP?	3. In the General Conditions 3.2 (see Attachment F), "PROVIDER may assign or subcontract any of the PROVIDER's duties, obligations, or interests under this Agreement, <u>but only if</u> (i) the PROVIDER obtains the prior written consent of the STATE."
4. Would you accept any other kind of partnership arrangement? For example, if one agency has accreditation and the other has credentials for foster care licensing, would it be acceptable for the two to team up to respond to the RFP? Or for one to subcontract with the other for appropriate parts of the work	4. The contracted agency or agencies may subcontract to meet the required services. However, 1) the contractor must be accredited by a national accreditation organization; 2) the contractor (not just subcontractors) must have a "Certificate of Approval" from the Hawaii Dept. of Human Services as a "Child Placing Organization," and 3) all foster parents participating in the MTFC program must obtain a "Certification of Foster Family" from the Hawaii Dept. of Human Services.

Question	Answer
5. Can the deadline be extended? There are less than 3 full work weeks from the RFP meeting. Normally departments allow up to 3 months for RFPs of this extent and complexity.	5. No. This RFP for MTFC services exceeds the minimum 21 days procurement requirement in the Hawaii Administrative Rules and it provides other prospective applicants reasonable opportunity to respond.
6. Does the requirement that youth be supervised 5 hours per day apply to a five-day work week, or a seven-day week? (page 2-15, MTFC Program Standard #C)	6. The MTFC model requires that one or more foster parents supervise each MTFC youth in their care a minimum of 5 hours per day, 7 days per week for as long as that youth is in the MTFC program.
7. On the MTFC Cost Calculator, do “ <i>implementation services</i> ” refer to technical assistance and oversight from the MTFC consultant organization? Why is there a difference in price for the first team (\$42K) and additional teams (\$35,920)?	7. If an agency contracts with CAMHD for more than one MTFC team, there is a cost savings on additional teams beyond the first one.
8. What is meant (p. 2-5) by and expected regarding “ <i>Develop and support a provider network, which allows for professionals to obtain specialized knowledge and competence in empirically-based practices.</i> ” This sounds very broad, almost like maintaining a training and TA function, or serving as a resource. But for who and for what best practice? Do you mean just for the providers serving the client youth, and just the practices in the model? This seems like a function which would need funding in itself. Does this need to be in the RFP? If so, please better clarify and define.	8. This statement refers to the need for an agency contracted to provide MTFC services to participate with CAMHD in informational and training opportunities for other stakeholders in our system of care to learn about and better support the use of MTFC in Hawaii. An applicant’s budget should include travel costs to participate in these activities.
9. Also on p. 2-5, it seems again a stretch to ask a provider to ‘ensure’ “ <i>integrated service delivery</i> ” from multiple agencies (especially State agencies). Perhaps this could be re-worded to something more feasible, such as coordinating and serving as liaison to facilitate as seamless services as possible.	9. The addendum to this RFP will replace “. . . receive integrated service delivery” with “. . . receive services that are as coordinated and seamless as possible.”